

# CHARLOTTE MASON COMMUNITY SCHOOL



Dear Prospective Parents,

Thank you for considering Charlotte Mason Community School (CMCS) for your child's educational journey.

At CMCS, we cherish the opportunity to partner with families in providing a nurturing and enriching learning environment. Our foundation is rooted in a deep commitment to Christian values, fostering a sense of community where every family is known and valued.

Education, to us, is more than just imparting knowledge; it's a collaborative endeavor involving parents, students, educators, and the guiding presence of the Holy Spirit. We believe in cultivating faith, character, and growth in each student, ensuring they are equipped to navigate the complexities of life with integrity and purpose.

CMCS embraces the Charlotte Mason model of education, in collaboration with Ambleside Schools International. Our curriculum is designed to inspire curiosity, foster self-discipline, and cultivate a love for learning through meaningful relationships, a nurturing atmosphere, and exposure to living ideas.

Our dedicated team of teachers and staff are not only well-trained professionals but also compassionate mentors who are deeply invested in the holistic development of every child.

We invite you to discover more about CMCS and how we can partner to invest in your child's future. Please don't hesitate to contact us at 313-338-3481. We eagerly await the opportunity to share our vision and answer any questions you may have.

With warm regards,

The Charlotte Mason Association of Detroit Board of Directors  
Bill Garfield, President  
Fikre Prince, Vice President  
Keith Buford, Treasurer  
Steve Cato  
Kathleen Sly



# Enrollment Check List

## 1 | Complete a school tour and interview.

Begin your journey by scheduling a school tour and interview with our dedicated administration team. You can reach us by phone at (313) 338-3481 or via email at [office@charlottemasoncs.org](mailto:office@charlottemasoncs.org). We look forward to welcoming you to our campus and discussing how CMCS can meet your child's educational needs.

## 2 | Complete a student shadow time and readiness assessment.

Following the tour and interview, prospective students will have the opportunity to participate in a student shadow time and readiness or benchmark assessment. This step allows us to assess each student's academic readiness and ensure that our program aligns with their individual learning goals.

## 3 | Provide school records for review.

To complete the enrollment process, families are required to provide transcripts, report cards, and any other pertinent student information for administrative review. This ensures that we have a comprehensive understanding of each student's academic background.

## 4. | Upon invitation to enroll: Submit application online or in person.

Upon receiving an invitation to enroll, families can submit their application online or in person. Our application process is straightforward and designed to accommodate the needs of busy families.

## 4 | Turn in the following items to complete your application:

- \$25.00 non-refundable application fee per student.
- Release transfer of student's permanent school file.
- Student's birth certificate.
- Student's complete immunization record.
- A completed Health Appraisal for Kindergarten students.
- A completed Records Release Form.

### KEY PERSONNEL TO ASSIST YOU IN THIS PROCESS:

James Worden - (313) 338-3481 | [office@charlottemasoncs.org](mailto:office@charlottemasoncs.org)



# Charlotte Mason Community School Admissions Policy & Procedures

1. Please read all the information in the application packet.
2. Fill out the Application completely
3. Please return all application materials to:

Charlotte Mason Community School  
17400 2nd Avenue Detroit, MI 48203

## **Student Application Process Review**

- All applications received are dated.
- All applications received will be reviewed on a rolling basis.
- The school will schedule a time for a placement assessment for the student.
- Parents will be informed of our admission decision.
- Parents may appeal the school's acceptance decision if they can give compelling reasons why their child should be accepted.

## **Criteria for Acceptance**

- Parents agree to terms of enrollment.
- Parents agree to attend Parent Meetings and Parent Teacher Conferences.
- Student is working on an instructional level no more than two grade levels below his/her age appropriate grade level, as indicated by informal assessments.
- Student does not have prohibitive behavioral problems, such as tendency toward aggression or violence (as shown by references and school records).
- Student shows interest in being at Charlotte Mason Community School.
- Student does not have a prohibitive disability, that is, one for which we are not equipped to teach.
- Space is available for pertinent grade level.
- Children entering kindergarten must be five years of age on or before August 31, 2024.



## 2024 - 2025 CMCS Tuition

As a 501(c)(3) nonprofit organization dedicated to meeting the educational needs of Detroit children, the Charlotte Mason Association of Detroit (CMAD) strives to provide a quality education in a safe and nurturing environment, irrespective of financial circumstances.

**Annual Tuition:** \$10,648

To ensure accessibility for families with multiple children, CMCS offers tuition discounts: a 5% discount for the 2nd child, 10% for the 3rd child, and 15% for the 4th child, and so on.

1st Student	2nd Student	3rd Student	4th Student	5th Student
\$10,648	\$10,115.60	\$9,583.20	\$9,050.80	\$8,518.40

**Tuition Assistance:** We are committed to offering every child access to our enriching educational experience, valuing socio-economic diversity within our community. Thus, tuition assistance is available for families in need. While granting assistance represents a significant financial commitment from the school, we believe it's a worthy investment in our students' futures.

We understand that prioritizing educational expenses may require sacrifices. Each family is encouraged to allocate resources accordingly, understanding that supporting their child's education is paramount. As a community, we must collaborate—board members, staff, volunteers, families, and students—to uphold CMCS's mission.

For over 22 years, our school has thrived due to the dedication, hard work, and faith of many. Together, we look forward to continuing this mission for years to come. Therefore, tuition assistance will be determined thoughtfully, ensuring each family contributes equitably to our school's sustainability while acknowledging their financial sacrifices.



# Parental Commitments

- Ensure that student is in school every day with the necessary books, materials, and supplies, except in case of illness or emergency
- Make sure that student arrives at school with ample time to organize books and supplies, and to be seated in class by 8:00 A.M.
- Attend all parent teacher conferences
- Attend regularly scheduled parent meetings
- Facilitate communication with the school by committing to meet with teachers / principal as needed and respond to emails / phone calls
- Work with school staff to promote appropriate speech, behavior, and social development in student
- Pick up student promptly at the end of school day
- Provide student with a quiet, distraction-free environment for homework and studies
- Ensure that tuition payments are current
- Contribute to the operation of the school through volunteering
- Support the school's efforts to help students resolve conflict peacefully, with the goal of restoring relationships and repairing harm



# Charlotte Mason Association of Detroit Statement of Faith

We believe in one God, the Father, the Almighty, maker of heaven and earth, of all that is, seen and unseen. We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God from God, light from light, true God from true God, begotten, not made, of one Being with the Father; through him all things were made. For us and for our salvation he came down from heaven, was incarnate of the Holy Spirit and the Virgin Mary and became truly human. For our sake he was crucified under Pontius Pilate; he suffered death and was buried. On the third day, he rose again in accordance with the Scriptures; he ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead, and his kingdom will have no end. We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son, who with the Father and the Son is worshiped and glorified, who has spoken through the prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We look for the resurrection of the dead, and the life of the world to come. Amen

Nicene Creed, from by-laws of Charlotte Mason Association of Detroit

# Kindergarten Readiness Check List



Dear Parent,

We are pleased that you are considering the CMCS kindergarten. CMCS strives to offer children the best school experience possible. Part of a child having a good school experience is readiness. Below is a guide to help you determine your child's readiness for kindergarten. Mastery of all the activities is not necessary, but your child should be able to perform the majority of activities in each category before beginning kindergarten. If your child cannot perform the majority of these actions, you may want to work with him/her over the summer to build confidence in the areas he/she has not yet mastered.

## Self Help Skills

- Can use the bathroom independently and complete accompanying hygiene tasks – Required.
- Able to dress self (puts on coat, fastens snaps, buttons and zippers)
- States full name and age

## Social/Emotional Skills

- Separates from caregivers without excessive upset
- Plays/shares with other children
- Waits his turn
- Attends to an adult-directed task for at least 5 minutes
- Recognizes and responds to other people's feelings
- Uses "please" and "thank you"

## Language Skills (Expressive and Receptive)

- Expresses needs and wants verbally
- Speaks in complete sentences (5 to 6 words)
- Is generally understood by adults
- Uses words, not physical action, to express emotions such as anger or disappointment
- Understands and follows two-step directions
- Understands positional vocabulary (i.e. on top of, below, next to)

## Fine Motor Skills

- Holds pencil/crayon in a non-fisted grip
  - Able to control scissors to complete an intentional task
  - Traces lines and basic shapes
  - Copies basic figures such as a circle, square and a straight line
  - Draws people with a head, body, 2 arms, and 2 legs
- Gross Motor Skills

- Runs and skips
- Jumps with feet together and hops while balancing on one foot.
- Climbs stairs with alternating feet
- Walks backwards
- Bounces a kickball
- Attempts a two-handed catch of a kickball

## Math Skills

- Counts from 1 to 10
- Recognizes/points to/identifies basic shapes (square, circle, triangle, rectangle)
- Beginning to count with one-to-one correspondence
- Can sort items by one or more attributes
- Identifies, either verbally or by pointing to, the colors of crayons in the 8-count box (black, blue, brown, green, orange, red, purple, yellow) Literacy/

## Phonemic Awareness Skills

- Enjoys being read to / listening to stories
- Recognizes environmental print (familiar logos, signs and words)
- Knows how to handle a book (i.e. holds book right side up, knows where it starts and ends)
- Identifies some letter sounds, either by sound to letter or letter to sound
- Recognizes own name in print
- Able to discern whether or not two words rhyme, may be able to provide a third rhyme for the words
- Tries to write own name or other ideas by using symbols or letters
- Can draw a picture to express an idea